

IRMSA Membership Terms and Conditions

- a) Please note that the online application form must be completed via our website and all required supporting documentation should be emailed to: membership@irmsa.org.za. Please note further information or supporting documents may be requested to accurately determine the level of membership.
- b) All certificates/credentials emailed must be legible, certified original copies.
 - a) A non-refundable application fee applies to all individual and associate member applications.
 - b) It is important to note that both the application/reactivation fees and membership fee payable by first time applicants/reactivations of membership is deemed non-refundable.
 - c) The membership year is valid from 1 March to the last day of February. Applications approved from 1 September pay 50% of the full membership fee for that membership year.
 - d) All applications for membership will be presented to IRMSA Management for review and approval.
 - e) It takes approximately 7 – 10 working days for membership applications to be processed.
 - f) Upon approval of the membership application, feedback will be sent to the applicant together with an official invoice for payment. After payment is received, the applicant will receive an official acceptance notice and your certificate of membership will be made available via your online membership portal.
 - g) Should your application be approved, and the membership invoice is not settled within two months, your application will lapse and you may be required to start the entire application process again.
 - h) Individual and Associate Members who become eligible for reassessment of membership status on the grounds of additional experience gained, improved academic status or contributions to the activities of the Institute of Risk Management South Africa should reapply to the Institute. Full registration fees will be payable.
 - i) A Certified Risk Management Practitioner may use CRM Prac-IRMSA after his/her name.
 - j) A Certified Risk Management Professional may use CRM Prof-IRMSA after his/her name.
 - k) Please note use of the IRMSA logo is reserved for use by Corporate Members only and not Individual Members including ordinary Individual, Associate, CRM Practitioner, CRM Professional, Fellow Members, Retired and Student members.
 - l) Corporate Members: The use of the IRMSA logo for corporate members is not an endorsement of products or services but serves to confirm corporate membership with the Institute.



- m) IRMSA Code of Ethics
 - a. By completing the online membership application form, you will have deemed to have read, understood and will abide by this code.
 - b. IRMSA may refuse membership to an applicant if it is found that they have submitted any fraudulent documentation to the Institute or other authority confirming their membership, qualification or other such documentation without limitation thereof.
 - c. Refer to the IRMSA [website](#) for the full document.
- n) Membership fees are renewable annually. It is the responsibility of the member to ensure membership fees are paid timeously.
- o) Cancellation Policy: A member may resign their membership by giving written notice to the Institute and such resignation will take effect from the date of acceptance by the Membership Department. In the case of resignation, no refund of any membership fee for the remaining period of membership duly paid for will be provided.
- p) Privacy Policy:
 - a. By being a member of IRMSA, you allow your details to be used to correspond with you.
 - b. IRMSA respects member's privacy as outlined in the IRMSA Privacy Policy. Refer to the IRMSA [website](#) for the full document.
- a) Changes to IRMSA Membership Terms and Conditions: IRMSA may update/change the membership terms and conditions at any time. Any change to this document will be displayed on the IRMSA website. If you use the IRMSA website or any of the services or facilities offered by the Institute after IRMSA has displayed a change to this document, you will be deemed to have agreed to the change/s.

